

## Stronger communities fund frequently asked questions

- Q.** What if we find we need more money than we thought?
- A.** If your grant funding has already been awarded and you discover that you need more money, we will not provide you with additional funds. It is important, therefore, that your grant application is carefully costed before it is submitted to us for consideration.
- Q.** What if we find we need less money than we have been awarded?
- A.** You must repay any outstanding monies to us.
- Q.** Should we include additional information with our application and ask local people to support it?
- A.** Providing additional information will help to make the case for funding your project. Such information could include any research you have done or surveys you have carried out. You can also ask local groups and individuals to write letters in support of your project, as this helps to show that your project has support in your community.
- Q.** Can our organisation make more than one grant application?
- A.** Yes, however, we will only accept two applications within a financial year (March – April), with a combined maximum amount of £2000.
- Q.** Can we ask your advice before and after we have made our application?
- A.** We can give you advice about your application before and after you have submitted your request. If we are unable to assist you, we may be able to suggest alternative sources of funding.

**Q.** If our plans change can we amend our application?

**A.** Only if the criteria are still met and there is enough time to submit a revised application to the involvement and communities team manager.

**Q.** What if some aspects of the project change after the grant has been awarded?

**A.** Depending on the nature of the changes, you may be asked to refund the grant to us and submit a new grant application. You must notify the involvement and communities team manager.

**Q.** What monitoring information will you want from us?

**A.** The information we need will be that which shows evidence you have used your grant for the purpose for which it was awarded.

- Receipts for purchases as part of a grant funding application. For example, Equipment for a community centre or refreshments or prizes for events (e.g., Christmas party)
- Salary paid evidence for a community development worker that was part funded as a bigger project.

**Q.** What else will you ask for?

**A.** You will be required to complete an online project review on completion of your project, and we will ask you to assess our performance in supporting you to secure your grant funding application.

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If you have any further questions regarding your application, you can contact the Customer Involvement and Communities Team:

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